

INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY

**FINANCIAL BID FOR FACILITY MANAGEMENT (FMS) SERVICE AT IIITD
OKHLA CAMPUS, NEW DELHI**

I / we the authorized signatories, on behalf of the.....(registered name of the Agency) in response to tender of the Institute for "Facility Management Services" at Okhla, New Delhi Campus hosted on its web-site and as per "Scope of Work" contained in the tender document quote our best rates as below. Manpower (Annexure XV of the Tender Document) wise rate quotation is attached.

S. No.	Service	Cost (All inclusive)	Remarks
1	Services of personnel, as per Annexure XV of the Tender Document, on all working days from 9:00 AM to 6:30 PM.		Quote here total cost of providing services of personnel as per requirement indicated in the tender document. Enclose a separate personnel wise cost sheet as per Annexure-XV of the Tender Document
2	Per hour unit cost of providing services on off-days / holidays		Quote here total average per hour cost of providing services of all personnel. Enclose a separate personnel wise cost sheet as per Annexure XV of the Tender Document
3	Overtime rates on per hour basis, if retained after office hours or called before office hours		Quote here total average per hour cost of providing services of all personnel. Enclose a separate personnel wise cost sheet as per Annexure-XV of the Tender Document
4	Cost of providing tools and equipments, wherever applicable.		Quote here equipment wise cost of tools and equipments proposed to be applied in providing the services.

Cost quoted for "2", "3" and "4" above will not be a deciding factor for evaluating the financial bid. However, the bid shall be summarily rejected if the same is not quoted. The decision of the Institute in this regard shall be final and not subject to any review.

Name and Complete Address of the
Bidder with official seal

Contact Number with e-mail ID

Date:
Place: