

**Minutes of the 3<sup>rd</sup> IQAC meeting of IIIT-Delhi held in Hybrid mode on August 26, 2022  
at 4:00 PM (in-person/video conference)**

**Following were present:**

Prof. Ranjan Bose	Director, IIIT-Delhi (Chairperson)
Dr. A.V. Subramanyam	Coordinator/Director, IQAC
Prof. Dheeraj Sanghi	External Member
Mr. Ashwani Kumar Kansal	External Member
Prof. Sandeep Grover	External Member
Prof. Pushpendra Singh	Faculty, IIIT-Delhi
Dr. Anuj Grover	Faculty, IIIT-Delhi
Dr. Sumit Darak	Faculty, IIIT-Delhi
Dr. Gayatri Nair	Faculty, IIIT-Delhi
Dr. Ashok Kumar Solanki	Registrar, IIIT-Delhi
Mr. Sanjay Roy	Project cum Estate Officer, IIIT-Delhi
Mr. Ashutosh Brahma	Deputy Manager-Academics, IIIT-Delhi
Mr. K P Singh	Academic In-charge, IIIT-Delhi
Dr. Ravi Bhasin	Manager-Student Affairs, IIIT-Delhi

### **3.1 WELCOME AND OPENING REMARKS**

At the outset, Prof. Ranjan Bose, Director, IIITD and Chairperson, IQAC welcomed all the members/special invitees to the 3<sup>rd</sup> meeting of the IQAC participating in person or online. Thereafter, Dr. A.V. Subramanyam, Director, IQAC welcomed the members of the IQAC and proceeded to present the agenda items.

### **3.2 CONFIRMATION OF MINUTES OF THE 2ND MEETING OF THE IQAC**

The Director, IQAC informed that no comments were received on the Minutes of the 2<sup>nd</sup> meeting of the IQAC held on May 30, 2022. The IQAC, therefore, confirmed the Minutes of the 2<sup>nd</sup> IQAC meeting as circulated.

### **3.3 FEEDBACK FROM PARENTS**

Dr. Subramanyam, Coordinator/Director IQAC briefed the committee that AQAR (Annual Quality Assurance Report) submitted every year to the NAAC has one point for Parents feedback. And as of now, IIITD does not have any system for taking feedback from parents.

Prof. Dheeraj Sanghi said that for an Institute like IIITD, the Student's feedback or Organization's (in which the students are placed and have worked for 2-3 years) feedback or our Faculty's feedback are important. However, as Parents rarely visit the campus, their feedback can be taken on exclusive occasions.

After detailed deliberations, the committee came to a consensus that when the parents visit our campus (like in convocation) their small feedback can be taken at that time. For the same, we should figure out the points that should be included in the form for taking the feedback.

### **3.4 NAAC EXIT REPORT POINTS**

#### **Criteria 3: Research, Innovations and Extensions**

- **Some other important activities like NCC, NSS, Spic-Macay and UBA are not adequately supported**

Mr. Ravi Bhasin, Manager (Student Affairs) informed that as a part of Community Service, IIITD is already conducting activities like tree plantations, Association with NGO like Goonj, cleanliness drives, etc.

He added that based on the points highlighted by the NAAC Peer Team, the NSS chapter of the Delhi region was contacted and thereafter, around Mid-June the IIITD has been allotted one NSS unit in which at most 100 IIITD volunteer students can be engaged. Going further, the allotment of more units may be taken up. Mr. Bhasin informed that MoU signing with various associated organizations is also in the process. The committee agreed upon keeping a track of the Institute's annual and monthly newsletters mentioning all the relevant activities, as potential proof of the work done and the MoUs / agreements should also be signed wherever possible.

#### **Criteria 4: Infrastructure and Learning Resources**

- **Facilities for Cricket etc. are not available. However, outdoor sports facilities are limited due to the paucity of land**

Manager (Student Affairs) informed that IIITD has recently started a big platform sports event where all Delhi Government Institutes are a part of it. Apart from that, NSUT / DTU grounds may also be used for IIITD students. Also, there are some private grounds which are taken on rental basis on need basis.

#### **Criteria 5: Student support and progression**

- **Less emphasis on skill-oriented programmes particularly those driven by NSDC, Sector skill council etc.**

The Coordinator IQAC elaborated that under these skill-oriented programs, students are offered Industrial skill-based training programs and they can also subscribe to various courses.

Prof. Dheeraj Sanghi added that the courses offered in B.Tech. like programming, communication and many other courses inherently offer such skills and these may be appropriately treated as skill-oriented courses.

The committee agreed upon the same.

- **Limited scholarship support is provided to students including those who are from EWS**

The Registrar explained that IIITD gives support to those students who are not covered within the scholarship limits of the Delhi Government.

Mr. Ashwani Kumar Kansal informed that DSEU has signed an MoU for Buddy for Study portal which mobilizes large scholarships to the eligible students through 16 various sources, which can also be looked upon as a potential scholarship option.

During the course of discussions, it was noted that earlier the Institute had Chairman's Merit Scholarships which have been stopped now. The committee felt that this could be again taken up and restarted after incorporating appropriate changes.

The committee suggested that the Institute may have a detailed internal discussion for these points.

#### **Criteria 7: Institutional values and best practices**

- **While it is claimed that the institution has a dual plumbing facility but is not made use of**

Mr Sanjay Roy, Project cum Estate Officer explained that since now the Institute occupancy is going up, the CP output will increase and gradually the process of treated water through the flushing tanks will start. This may require a few more equipments and will be started soon in a phased manner.

- **The institution has taken pride in collaborating with some of the leading institutions and industries from within the country and outside but the same is not visible in the**

## **form of delivering to the other institutions of the region who might need hand-holding in academic and research domains**

The Registrar informed that IIITD has a collaboration with J K Lakshmi Pat University under which students are coming to IIITD and vice versa.

Dr. Anuj Grover added that IIITD is also doing FDPs (Faculty Development Programmes) with other institutes. Dr. Dheeraj Sanghi added that the CSE education initiative is also hosted by IIITD every semester.

The committee took note of these activities.

### **3.5 RECOMMENDATION FOR QUALITY ENHANCEMENT OF THE INSTITUTION**

#### **Library:**

- **Collection of rare books updated with 121 books updated**

The committee noted the action taken.

- **The library has subscribed to 61 Indian Journals on different subjects**

The committee noted the action taken.

- **The number of textbooks is not adequate with respect to the intake**

Dr. Anuj Grover suggested that a system of Book Bank may be introduced at IIT Delhi wherein the students can borrow books for their reference. The Committee noted the action taken.

- **The Institute has subscribed to eBooks but has not properly classified and catalogued**

The committee noted the action taken.

- **The Alumni association exists but is yet to be registered**

The Registrar informed that the Alumni Associate functions very much in an independent manner, the structure of the same and operating manual of the same has been approved by the Board of the Institute, the meetings of the various bodies of the Associations used to take place in an informal manner now it has started holding these meetings in a formal way with proper documentation of the Minutes of the meetings. The sample formats for recording structured MoM have already been shared with the Association.

- **Establish patent facilitation center/processes**

Dr. Anuj Grover informed the committee that we already have well-documented patent facilitation processes. He also informed that IIITD has a big panel of agencies who are contacted for filing the patents.

- **Explore better avenues for supporting sports activities through external partnerships**

The committee noted the position.

- **Facilitating non-teaching staff through avenues like housing on campus, training etc.**

The Registrar informed that for the last 6 years discussions have been going on with the Delhi Government and every possible avenue has been explored to get the land. Also, we do not have enough land within the campus but the Institute is making sincere efforts to get the same.

He also added that IIITD is the only Institute which provides the Professional Development Allowance (PDA) for Non-Teaching Staff in which 30% of the funds can be utilized annually for training and besides IIITD is also conducting at least 3 training programmes every year for which the documented proof is also available.

- **Exploit the full potential of green/environmental activities on the campus**

Mr. Sanjay Roy informed that though the green activities have been fully exploited on the campus, we are planning for the plantation of around 5000 trees/plants/ground cover etc.

He further informed that IIITD has also been applauded by the Commission of Air Quality Management for the greening of the campus. Various other systems will soon be placed for the utilization of the waste. Solar panels will also be soon placed on the residential blocks, subject to appropriate approvals.

- **Adequate implementation of recommendations of previous audits like NAAC, NBA, etc.**

The committee noted the actions taken.

### **3.6. TO REVIEW THE REVISED FEEDBACK FORMS, AS DISCUSSED IN THE 2ND IQAC.**

Dr. Subramanyam informed that as per the committee's previous recommendation, Dr. Anuj Grover and Dr. Debajyoti Bera have been requested to review and finalize the said feedback forms.

The same may be taken up in the next IQAC meeting.

The meeting ended with a vote of thanks to and by the Chair.