

<b>Question 1</b>	<b>What is the timing to visit the Finance &amp; Accounts (F&amp;A) Division?</b>
Ans.	You can visit the F&A Division in Room no. A-109, First Floor, Old Academic Building <b>strictly between 3:00 PM and 5:00 PM on all working days only.</b>
<b>Question 2</b>	<b>Can I get the funds transfer details for payment of fee, etc.?</b>
Ans.	No. Please pay through Fee Payment Portal only.
<b>Question 3</b>	<b>How can I get the certificate of payment of fee for submitting to the bank for availing loan?</b>
Ans.	Please contact Ms. Varsha in room no. mentioned above.
<b>Question 4</b>	<b>Can I get relaxation in fee payment due dates?</b>
Ans.	No. The same is governed by the Institute's Board approved Policy.
<b>Question 5</b>	<b>Whom to contact for refund of Hostel Fee, Security Deposit and Caution Money?</b>
Ans.	For refund of Hostel Fee, please contact the Students' Affairs Office and for Security Deposit and Caution Money, the Academic Office, both are on the Second Floor of the Old Academic Building.
<b>Question 6</b>	<b>Whom should I contact for availing the Institute's Travel Budget?</b>
Ans.	Please contact the Academic Office Second Floor of the Old Academic Building.
<b>Question 7</b>	<b>Whom should I submit the travel / other allowed bills?</b>
Ans.	For payment out of research projects please submit to the IRD Division on the Third Floor and from the Institute's funds to the Academic Office on the Second Floor of the Old Academic Building.
<b>Question 8</b>	<b>How to pay the fee through the Demand draft?</b>
Ans.	Please submit the Demand draft in favor of "IIIT Delhi Collections", payable at Delhi in the F& A Division and update the details on the fee portal after submission.
<b>Question 9</b>	<b>What is the procedure to pay fees via Bank Loan?</b>
Ans.	Please advise your bank to write an email at varsha@iiitd.ac.in and shishir@iiitd.ac.in for the Funds Transfer details.
<b>Question 10</b>	<b>How to get the fee receipt in case the fee is paid through the bank loan/direct transfer?</b>
Ans.	Please update the UTR Number by logging into the fee portal and selecting the option of NEFT.
<b>Question 11</b>	<b>Can I make the payment in parts?</b>
Ans.	Yes, by selecting the option of partial payment. Make sure to pay the full fee before the last date without fine/penalty.
<b>Question 12</b>	<b>Can I directly pay the fee through the RTGS/NEFT?</b>
Ans.	No. Please pay through Fee Payment Portal only.

<b>Question 13</b>	<b>From where to get the Fee Demand Letter ?</b>
Ans.	You can contact admin-btech@iiitd.ac.in or admin-mtech@iiitd.ac.in for the same.
<b>Question 14</b>	<b>How do I get the fee receipt in case, due to a technical issue, the payment is processed but the receipt is not generated?</b>
Ans.	You can share the transaction details like date and transaction ID to web admin at admin-web@iiitd.ac.in to update the records on the fee portal.
<b>Question 15</b>	<b>How can I get the fee certificate?</b>
Ans.	The fee certificate can be downloaded from the fee portal, except for semester-1.
<b>Question 16</b>	<b>How can I get the fee certificate of semester-1?</b>
Ans.	Please refer to the answer to question 3 above.
<b>Question 17</b>	<b>When to pay the penalty amount?</b>
Ans.	The penalty should be paid with the fee through the common payment portal and share the details with the web admin to update the same on the Fee Payment Portal.
<b>Question 18</b>	<b>Whom to contract for hostel fee receipt?</b>
Ans.	Please contact at admin-bh@iiitd.ac.in.
<b>Question 19</b>	<b>What if the fee is not paid by the last date?</b>
Ans.	Please refer to the Fee Payment Policy. If the fee is not paid by the last date with the penalty, the case will be forwarded to the Institute's Internal Committee. The decision of the Committee will be informed to the concerned student by the Academic Division.