



F.NO-IIITD/GA/HVAC/2022-23

Dated : 13.09.2022

### NOTICE INVITING QUOTATION

Sealed item rate quotations are invited in two envelop system for the following work on behalf of the Registrar IIIT Delhi from Eligible Contractors for **HVAC R&M Works- Providing and fixing of Circular inline Fan at IIITD Campus**, so as to reach the office of the undersigned upto 3PM on **16<sup>th</sup> Sep 2022** to be opened on the same day at 3:30 PM, in the office of the CE, A-203, 2nd Floor of Academic Block, IIIT-D Campus, Okhla Phase-III New Delhi-110020 in presence of the intending bidders who so wish to attend.

EMD - Rs. 3,000/- (Rupees Three Thousand only) is to be submitted with tender document as earnest money. The above payment shall be made in the shape of deposit at pay order/demand draft of a scheduled bank issued in favour of "IIIT Delhi Collection" payable at New Delhi Note : MSME firms are exempted from EMD. However, such firms have to submit a Bid Security Declaration according to **Annexure-XX**. If the MSME firms do not submit the Bid security Declaration, then the bid shall be rejected. Such firms have to submit documentary evidence in support of their firm's MSME status along with an application for exemption.

1. The works shall be carried out as per the relevant CPWD / BIS Standards and Terms and conditions, Specifications, BOQ and areas/locations as directed complete.
2. **Time Allowed:** 21 days from issue of work order.
3. Schedule of quantity: As per enclosed BOQ. To be filled in neat handwriting.
4. Clause 12 of GCC CPWD is applicable for EI/SI.
5. **Contractor must visit site before quoting and fully satisfy himself of the site conditions.**
6. Contractor must possess valid GST, PAN, and TIN no.
7. No T&P shall be issued to the Contractor. The contractor shall be provided with electricity and water at one point, he shall make his own arrangements for further distribution of electricity , water supply and all other labour, tools, plant and equipment etc as required for the works complete. Any damage done to existing walls /ceiling /floors /electrical /fire alarm/ fighting/plumbing equipment /building during execution shall be on the part of the Contractor.
8. The priced bill of quantities, all duly signed by the authorized signatory of the firms.
9. **Eligibility Criteria:** The agencies must have satisfactory executed HVAC works in Govt Deptts/PSU/Reputed Pvt sector /MNCs a three works each of value of Rs 0.60 Lac or two works each of value 0.90 Lac or one work of value 1.20 Lac during last 5 years to submit the experience certificates/work orders for the works and registration certificates with Govt. Depts. if any. The applications not supported with requisite experience certificates/work orders shall not be entertained.
10. Payment shall be made as per actual quantities of executed works against running advance/Final bill.
11. Conditional offers will not be accepted. The offer shall remain valid for 30days.



12. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate work from contractor's side and interact with the IIITD Engineers, responsible for supervision of work, on regular basis.
13. Contractor will take due permission for entry of all his workers in IIITD. No unauthorized person will be allowed to work inside.
14. Rates to quoted are inclusive of all taxes, duties, cartage, loading unloading and shifting to location as called for
15. During execution of work, Engineer may make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
16. All standard protocols such as wearing masks, using sanitizer, maintaining safe distancing norms must be followed by the Contractor and his workers to prevent spread of coronavirus failing which expulsion/ penalty shall be levied on the agency.
17. The workers shall be scanned for temperature before entry as per norms and actions per policy taken.
18. All are supposed to use identified utilities of the Institute only.
19. IIIT-D reserves the right to accept or reject any tender in part or whole without assigning any reasons thereof.

CE



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**Annexure-XX**

**“Exempted Bid Security Declaration Form”**

Date: \_\_\_\_\_ Tender No. \_\_\_\_\_

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;
- or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: \_\_\_\_\_ (signature of person whose name and capacity are shown)

Name: (complete name of person signing he Bid Security Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on \_\_\_\_\_ day of \_\_\_\_\_ (insert date of signing)

Corporate Seal (where appropriate)



**BOQ for Circular inline Fan Works - Replacement of Circular inline fan**

S.no	Description	Qty	Unit	Rate	Amount
1	Dismantling, Supply, Installation, testing and commissioning of following sizes duct mounted Cabinet/circular type inline fan complete with direct drive centrifugal impeller, TEFC squirrel cage induction motor, rubber isolator mounts and other accessories, making connections complete as required and as specified.				
1.1	800 cfm, 10 mmwg S.P.	3	Nos		
1.2	550 cfm, 10 mmwg S.P	4	Nos		
2	Buyback Item: Refund of cost of Old Inline Fan units removed as at 1 above	7	Nos	(-)	
	<b>Total Amount</b>				
	<b>GST @ %</b>				
	<b>Total Amount with GST</b>				

**Makes: Ostberg/Greenheck/Sphere/Caryaire/Airflow)**

In words (Rs)

(\_\_\_\_\_)