



INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY, DELHI (IIIT-DELHI)
Okhla Industrial Estate, Phase III New Delhi 110020(Tel
No 011-26907400, Website: www.iiitd.ac.in)

**NOTICE INVITING TENDER FOR UPGRADATION OF HONEYWELL SOFTWARE
FOR SECURITY ACCESS CONTROL SYSTEMS (SACS) AT IIITD CAMPUS**

The Indraprastha Institute of Information Technology Delhi was created as a State University by an Act of Government of NCT of Delhi.

IIIT-Delhi invites sealed Bid from reputed agencies / companies in two bid system (Technical Bid and Financial Bid separately) Tender for UPGRADATION OF HONEYWELL SOFTWARE FOR ACCESS CONTROL SYSTEMS as per details below:

All amendments/information with respect to this Tender will be unloaded on the Website <https://www.iiitd.ac.in/tenders> and All Tenderers are, therefore, advised to visit the website regularly for updates.

Bid Schedule :

Tender No	Tender No- 10/2022 dated 13.07.2022
Date of Start and downloading the tender	13.07.2022
Last date and time for submission of tender	19.07.2022 at 1500 Hrs. (tender deposit in the Tender Box kept in 2 nd Floor of Old Academic Block of the Institute)
Date and time of bid opening of Technical Bids	19.07.2022 at 1545 Hrs
Date and Time of the opening of Financial Bids	Will be notified to the technically qualified tenderers
Address for communication & submission of tender documents and opening of technical bid	Registrar, IIIT-DELHI, Okhla Industrial Estate, Phase III New Delhi 110020
Tender Fee/cost	Rs.1180/- including 18% GST (Rupees One Thousand One Hundred Eighty only) in the form of a demand draft/ pay order in favor of IIIT-Delhi Collections which is non-refundable. NEFT Transfer A/c details are as under: Bank - HDFC Bank LTD , Okhla Industrial Area Phase –III New Delhi 110020 Beneficiary's Name - IIIT Delhi Collections Account No - 20741110000035 IFSC code-HDFC0002074 In case of on-line payment of Tender Fees - UTR No. (For Tender Fee)
Earnest Money Deposit:	The completed tender along with the Earnest Money Deposit (EMD) of Rs.9400/- by way of bank draft / Pay order in favor of IIIT Delhi Collections payable at Delhi.
Clarification/Queries, if any, can be addressed to	01126907563/65 & admin-project@iiitd.ac.in

Note: This tender document contains 12 pages (total no. of pages including Annexures) and tenderers are requested to sign on all the pages.

The Vendor will submit bids in two separate sealed envelopes i.e. one Technical Bid and second Financial Bid as per format. Each envelope must be suitable marked to indicate the type of bid. These two envelopes should be sealed in one big envelope marked as “Tender for Supply, Installation, Testing and Commissioning of SACS systems at IIITD Campus Okhla Phase-III” New Delhi-110020.

The technical bid will be opened first in the presence of the Tender Committee Members and bidders. Financial bids of only technically qualified bidder shall be opened in the presence of the Tender Committee Members and bidders. The bidders, if they wish, may remain present.

1. The works shall be carried out as per the relevant CPWD / BIS Standards and Terms and conditions, Specifications, BOQ and areas/locations as directed complete.
2. **Time Allowed:** 20 days from issue of work order.
3. Schedule of quantity: As per enclosed BOQ. To be filled in neat handwriting/computer entries.
4. Clause 12 of GCC CPWD is applicable for EI/SL.
5. Contractor must visit site before quoting and fully satisfy himself of the site conditions.
6. Contractor must possess valid GST, PAN, and TIN no.
7. No T&P shall be issued to the Contractor .The contractor shall be provided with electricity and water at one point ,He shall make his own arrangements for further distribution of electricity , water supply and all other labour, tools, plant and equipment etc as required for the works complete. Any damage done to existing walls /ceiling /floors /electrical /fire alarm/ fighting/plumbing equipment /building during execution shall be on the part of the Contractor.
8. The priced bill of quantities, all duly signed by the authorized signatory of the firms.
9. **Eligibility Criteria:**
 - a) The tender document can be downloaded from the Institute's web-site. Those wishing to get the copy of the document from the Institute may please deposit nonrefundable Tender Document Fee of **Rs.1,180/-** (Rupees One Thousand One Hundred Eighty only) in the form of Demand draft drawn in favour of **IIIT-Delhi Collections**", payable at New Delhi .
 - b) The agencies must have satisfactory executed SACS works in Govt Deptts/PSU/Reputed Pvt sector /MNCs a three works each of value of Rs 2 Lac or two works each of value 3 Lac or one work of value 4 Lac during last 5 years to submit the experience certificates for the works and registration certificates with Govt. Depts. if any. The applications not supported with requisite experience certificates shall not be entertained. [Annexure - A](#)
 - c) The firm (vendor) must have a turnover of average of **Rs. 10 lakhs** in the last three financial years. The turnover should be in the name of applicant organization only and not that of group/ sister organizations. Attach Certificate from Chartered Accountant in this regard. **as per [Annexure - B](#)**
 - d) The Vendor should have **authorized dealership of OEM** of the SACS System. Proof from manufacturers of the equipment should be submitted. (**MAF mandatory**)
 - e) The vendor also must have an established service base in (Delhi and NCR) local tech support office in Delhi NCR (**attach proof of office**).
 - f) Proof of registration with GST, PAN, and TIN no.is essential and copies of the proof should be submitted. (**attach proof**)
 - g) The vendor must have knowledge and experience of implementation of electronic security systems including access control, surveillance and required software for monitoring. (**attach proof**)
 - h) Capability of vendor to complete this task within 20 days.
 - i) The company should not be black listed by any PSU banks/Govt. organizations. Self-declaration should be submitted by the authorized official of the company. ([Annexure – C](#))
10. Payment shall be made as per actual quantities of executed works against running advance/Final bill.
11. Security Deposit / Retention money shall be **Three percent (3%)** of the value of executed works and will be deducted from each and every payment made to the contractor against running account bill submitted for the work done at site.
12. Conditional offers will not be accepted. The offer shall remain valid for 30days.
13. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and

coordinate work from contractor's side and interact with the IIITD Engineers, responsible for supervision of work, on regular basis.

14. Contractor will take due permission for entry of all his workers in IIITD. No unauthorized person will be allowed to work inside.
15. Rates to quoted are inclusive of all taxes, duties, cartage, loading unloading and shifting to location as called for
16. During execution of work, Engineer may make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
17. All standard protocols such as wearing masks, using sanitizer, maintaining safe distancing norms must be followed by the Contractor and his workers to prevent spread of coronavirus failing which expulsion/ penalty shall be levied on the agency.
18. The workers shall be scanned for temperature before entry as per norms and actions per policy taken.
19. All are supposed to use identified utilities of the Institute only.
20. IIIT-D reserves the right to accept or reject any tender in part or whole without assigning any reasons thereof.

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TERMS AND CONDITIONS:

1. The work consists of upgradation of Security Access Control System from (Honeywell Winpack4.4 to Winpack 4.9) in accordance with the technical specifications, terms and conditions mentioned in tender documents.
2. The specification of the equipment supplied should be equivalent or higher than the specifications mentioned in the tender document (Honeywell) and the vendor should specify the brand/model/make in their technical offer.
3. The tender(s) received after the due date shall be summarily rejected, and not taken into consideration.
4. All product brochures, technical documentation/specifications of software should be enclosed with the quotation/tender.
5. Conditional/Unsolicited tenders shall not be considered.
6. The prices quoted in the Financial Bid should be inclusive of all taxes and includes equipments, installation charges, materials, labor, tools, appropriate cabling and necessary management for completion of the work. The vendor should quote the prices for providing complete solution. After placing the order, Department will not pay any extra amount which is not mentioned in the financial bid.
7. The TDS will be deducted as per provisions of the Income Tax Law.
8. Any loss or damage or theft will be borne by the vendor.
9. Complete specifications of the items should be given with the name of the manufacturers in the quotation / tender. Offers' vaguely described or incomplete offers are liable to be ignored.
10. Successful bidder should deposit, within five days of receipt of the work order, 3% amount of the total value of the order as performance security in the form of Bank Guarantee from Nationalized Bank/ Scheduled Bank valid till the warranty period as specified.
16. After successful installation and testing, vendor has to impart the training without any cost to the officers of the Department to operate the equipment.
17. The entire SACS system supplied & installed should be under on-site warranty as specified against all types of defects from the date of handing over of the product to the Department. Any defects found in the product/sub-product within the warranty period shall be rectified / replaced by the Vendor free of cost. During this period of warranty, servicing at quarterly interval or earlier without any additional cost to the Department besides attending to call back services in case of break down, as prescribed by the manufacturer and as mutually agreed to, shall be carried out free- of-cost. This includes replacement of all parts and spare parts and any number of break down call.
18. Please note that Department will apply penalty as below in case of discrepancy in services under warranty period:
 - a) On receiving complaint about equipment/ services, the Vendor will promptly respond and repair/ replace or provide required services within 24 hours, if failed, penalty shall be levied Rs. 500/- per day;
 - b) If the Software system is down for more than two working days, then Department will forfeit the bank guarantee;
 - c) If Department observe any unsatisfactory services after sales, discipline/ conduct, delay in repair / maintenance, then Department will forfeit the bank guarantee and black list the company / firm.

19. The Vendor should submit the bill after completion of work and submission of report from the Chief Engineer, IITD, that the work was carried out satisfactorily and as per specification. Advance payment is not permissible.
20. The successful Vendor shall sign an agreement within Five days of the receipt of order as prescribed by Department in accordance with T&C of the tender on a judicial stamp paper. All legal expenses, incidental thereto shall be borne by the Vendor.
21. All the Tender documents should be signed by the Vender to accept all the terms & Conditions.

**Signature and Stamp of the
Owner/Bidder with Complete**

FORMAT FOR TECHNICAL BID

Sr. No	Particulars	Details
1.	Name of the Firm with Local Postal Address	
	Full address of the Vendor	
	Telephone no.	
	Fax No.	
	Email:	
	Contract person name and Mobile no.	
2	PAN	
3	GST Number	
4	Tender Fee Rs 1180/-	DD No _____ Dated _____, Drawn on _____
5.	No. of years' experience in the field (attach proof)	
6	Earnest Money Deposit:	Yes/No
7	Work experience in CCTV and SACS and surveillance System in the last five years (Annexure -A)	Yes/No
8	Company's Turnover for the last 3 years i.e 2021-22, 2020-21 and 2019-20) with Income Tax returns and balance sheets for last 3 years (Annexure- B)	Yes/No
9.	Authorized dealership (proof from the manufacturer) (Mandatory)	Yes/No
10.	Black listed by any PSU banks/Govt. organizations. (Annexure- C)	Yes/No
11	Declaration - (Annexure- D)	Yes/No
12	On-site warranty as per T&C of the tender	Yes/No

Note: Attested Photo copies of above for proof should be attached.

Place :

Date:

Signature and Stamp of the
Owner/Bidder with Complete address & Contact No.

Annexure-A

LIST OF PRESENT AND PAST CLIENTS DURING LAST FIVE YEARS.

Please give complete details as per the following format along with the Experience Certificate issued by clients/organisations. This information provided will facilitate evaluation of Technical Bid).

Sl. No	Name of the Organisation with complete postal address mentioning Pvt.Sector/ Govt Body / PSU / Public Limited Company.	Name and Designation of the Contract Person with Telephone No. / Mobile No. / E-mail ID.	Nature of Work	Completion Work Done Amount	Completed or Not

**Signature of the Authorized Signatory
with Seal of the Agency/ Firm**

ANNEXURE- B

**CERTIFICATE REGARDING TURN-OVER OF TENDERER
DURING THE LAST THREE FINANCIAL YEARS’’**

I / We, M/s _____, the TENDER FOR SACS Works and other related jobs as mentioned in the Tender Document, hereby confirm that the average total turn-over of the firm/company and profit earned for the last three financial years i.e. 2019-20, 2020-21 & 2021-22. The financial year-wise break-up is given below:-

S.N O.	FINANCIAL YEAR	ANNUAL TURN-OVER FOR THE YEAR	PROFIT EARNED FOR THE YEAR
	2019-20		
	2020-21		
	2021-22		

**Signature of the Authorized Signatory
with Seal of the Agency/ Firm**

NON-BLACK LISTING DECLARATION

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

**To, Registrar
IIITD Campus
Okhla Phase-III,
New Delhi-110020**

We hereby confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

**Signature of the Authorized Signatory
with Seal of the Agency/ Firm**

DECLARATION

1. I Son/Daughter/Wife of
Shri
..... **Proprietor/Partner/Director/Authorized
signatory of**
..... **Competent to sign this declaration and execute this tender
document.**
2. I have carefully read and understood all the terms and conditions of the tender and
undertake to abide to them;
3. The information / documents furnished along with the above application are true and
authentic to the best of my knowledge and belief. I / we, am / are well aware of the fact
that furnishing of any false information / fabricated document would lead to rejection of
my tender at any stage besides liabilities towards prosecution under appropriate law;

**Signature of the Authorized Signatory
with Seal of the Agency/ Firm**

Date:

Specification : -

1	WPS49 - WIN-PAK 4.9 Standard Edition - Software
2	WIN-PAK 4.9 supports direct integration with HID's Origo 2.0 Mobile Access® and Suprema® Biometrics. Using WIN-PAK's API your software developers can create custom integrations to meet your integration needs such as point-of-sale systems, Visitor management, Elevator control, HR applications.
3	Using WIN-PAK's API your software developers can create custom integrations to meet your integration needs such as point-of-sale systems, Visitor management, Elevator control, HR applications
4	System workstation- 5 users
5	Intrusion integration Galaxy Flex, Dimension
6	Integrated video NA 40 NVRs x 64 Cameras - 2,560 Cameras
7	Suprema biometric support 32
8	Notifications and reporting - Email
9	Interactive floor plans, Elevator control, Photo ID production, Custom cardholder field templates, Communication Server Requirements
10	Tracking and muster reports, Guard tour reports
11	The Communication Server will support over 50 IP Panel connection or 100 Readers as long as the maximum 50 panels number of 3,000 events (Card & Alarm) per hour is not exceeded.
12	Number of Readers per Communication Server 100 readers
13	Maximum number of transactions (Incorporates all transaction event types in addition to programming updates).3000 transactions per hour
14	Minimum Support reequipment
15	Windows Server 2019
16	SQL 2019 Standard (64bit) with processor
17	license recommended
18	VMWare Supported: ESXi 6.5
19	Browsers Supported: Edge™, Chrome™, Safari®, FireFox®

BILL OF QUANTITIES

S. NO.	PARTICULARS	Qty	Rate	Total
1	Supply Installation, Testing & Commissioning after upgradation of earlier installed Honeywell software for Access Control system as per the specifications mentioned above.	1		
	Total			
	GST @ 18%			
	Total Amount with GST			

In words (Rs)

(_____)

Note:

1. Above cost shall include Supply, installation, testing and commissioning of SACS
2. All product brochures, technical documentation/specifications should be enclosed with the quotation and also specify the warranty period.
3. All the products should be supplied with complete accessories required.
4. All the above products should be of reputed brand, **ISI/CE/ISO/BIS** certified and conformity with the Indian/ International Standards. FCC/UL/ROHS/CB/1P67/1K10.
5. Warranty: - There should be onsite warranty of 1 year from the date of installation.