



F.no- IIITD/GA/Architectural/367/2023/

Dated: 12.12.2023

NOTICE INVITING QUOTATION (NIQ-21/2023)

Section-1: About IIIT-Delhi

IIIT-Delhi invites tender under two bid systems from established, professional, and experienced authorized/registered agencies for **Space Audit Consultancy Services** for Indraprastha Institute of Information Technology Delhi, Okhla Phase II, New Delhi - for one month.

The IIITD Campus built over a 22.4-acres land has a built-up area of around 56k Sqm. It comprises an urban residential University Campus with high-rise buildings upto 37m in height and state-of-the-art facilities used for professional Research based Education in IT and ECE with a present strength of approximately 3000 students, 120 faculties, and 65 Staff on campus.

REQUEST FOR QUOTATION

Quotations are invited for the services of experienced Registered Architects/ Architectural firms authorized and experienced in space audit and certification and to provide Space audit services to the IIITD within the permissible UBBL/NBC & DFS/ all prevalent norms.

The scope of work includes but is not limited to the following:

Space audit of the existing buildings by simple reassignment and optimization of use or utilizing any empty spaces with submission of report for the unlocking of usable space premises with recommendations of repurposing such spaces.

TERMS & CONDITIONS

Sealed item rate quotations are invited in two bid systems for the following work on behalf of the Registrar IIIT-Delhi from eligible Architectural Consultants for the above services at IIIT-Delhi, to reach the office of the undersigned upto 3 PM on **19th Dec 2023** in an envelope to be opened on the same day at 3.30 PM, in the office of the CE, A-203 2nd Floor of old Academic Block, IIIT-D Campus, Okhla Phase-III New Delhi-110020 in presence of the intending bidders who so wish to attend.

Pre bid meeting is scheduled for 14th Dec 2023 at the office of the CE/Registrar at 3.00 PM at the 2nd floor of the old Academic block for better clarity to others.



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1. The works shall be carried out as per the relevant CPWD / BIS Standards Scope of works and terms and conditions, specifications, price bid description and areas/locations as directed complete.
 2. **Time Allowed:** 30 days from issue of work order or earlier.
 3. Schedule of quantity: As per enclosed financial bid.
 4. Clause 12 of GCC CPWD is applicable for EI/SL.
 5. **Agency must visit site in the pre-bid meeting before quoting and fully satisfy themselves of the site conditions. Clarification, if any, will be provided in the pre-bid meeting.**
 6. **Layout plan of present buildings of the IIITD will be provided with the work order,**
 7. The agency/architect must not be involved in any court/arbitration dispute.
 8. Agency must possess valid PAN/GST no.
 9. Eligibility Criteria: The agencies must have satisfactorily executed **similar services- Architectural Consultancy Services for Space Audit and preliminary project report for remaining area construction** in Govt Deptts/PSU/Reputed Pvt. sector /MNCs during the last 7 years. The applications not supported with requisite experience certificates/work orders shall not be entertained. Application, work orders, and completion certificates are to be enclosed in **Envelope- I.**
 10. The financial bid of the tenderers, whose technical bid is found to be suitable, will be opened in the presence of the tenderers, who desire to attend the opening of the financial bid as **on 19/12/2023.**
 11. The Financial bid, all duly signed by the authorized signatory of the firms will be enclosed in **Envelope- II.**
 12. Payment shall be made as per the actual stage of executed works against the RA/Final bill at all locations as directed.
Payment Stages are –
 - 20% of the fees as advance along with the work order.
 - 40% of the total fees on submission of primary report, presentation & drawings.
 - 40% of the total fees on submission of the Final primary report & drawings.
 13. Conditional offers will not be accepted. The offer shall remain valid for 60 days. The rates shall remain firm for one year from the date of award. The work order may be extended to cover additional areas at the same rates as per institute requirements. No variation in rates shall be applicable.
 14. Consultants should themselves/depute qualified personnel dedicated for this work, who will monitor and coordinate work from the agency's side and interact with the IIITD Engineers, responsible for assignment for any requirement.
 15. **IIIT-D reserves the right to accept or reject any tender in part or whole without assigning any reasons thereof.**
 16. The **Envelope –II** shall contain the financial bid in the following format:



Financial Bid

S. No.	Description of Items.	Unit	Qty	Amount														
1	Architectural Consultancy Services for Space audit of the existing buildings by simple reassignment and optimization of use and/or utilizing any empty spaces with recommendations of repurposing for conversion to usable areas for academic purposes viz class/.labs/research centers/facultyroom spaces/lounge etc to be audited are as under: <table border="1"><thead><tr><th>Building Name</th><th>Area in Sqm.</th></tr></thead><tbody><tr><td>Library Block</td><td>2467.47</td></tr><tr><td>Lecture hall block/Academic Block (Old)</td><td>7369.87</td></tr><tr><td>Dining center</td><td>4690.79</td></tr><tr><td>Academic / R & D Block (New)</td><td>19769</td></tr><tr><td>Lecture/LHC Block</td><td>16125</td></tr><tr><td>Sports Block</td><td>5208</td></tr></tbody></table>	Building Name	Area in Sqm.	Library Block	2467.47	Lecture hall block/Academic Block (Old)	7369.87	Dining center	4690.79	Academic / R & D Block (New)	19769	Lecture/LHC Block	16125	Sports Block	5208	LS	1 Job	
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	GST- as applicable %																	
	Total Amount with GST																	
	Note: All rates are to be inclusive of the cost of equipment, any traveling, boarding, lodging expenses, any man-days of deployments of Architectural/Engineering staff, etc. as required for satisfactory completion of services.																	

Total in words