



INDRAPRASTHA INSTITUTE *of*
INFORMATION TECHNOLOGY
DELHI

**TENDER FOR SUPPLY & INSTALLATION OF ANAEROBIC INCUBATOR FOR
PERMANENT CAMPUS OF THE INSTITUTE AT OKHLA PHASE-III, NEW DELHI-110020**

(Tender no. IIITD/CB/ Anaerobic Incubator /018/2022-23)

INVITATION FOR BIDS

Indraprastha Institute of Information Technology -Delhi (IIITD), a State University created by an Act of Govt. of NCT of Delhi, invites sealed bids for Anaerobic Incubator (as per specifications mentioned under Scope of Work below) for its campus at Okhla Phase-III New Delhi-110020 .

1. The tender document can be downloaded from the Institute's web-site , may please deposit non-refundable Tender Document Fee of Rs.1,000/-+GST extra i.e.(Rs. 1,180/-) (Rupees One Thousand one Hundred Eighty only) in the form of Demand draft drawn in favour of "IIIT-Delhi Collections", payable at New Delhi or may deposit Rs.1,180/-with the F&A division of the Institute and enclose the receipt with the filled up tender document.
2. The last date for submission of bid is 28th February, 2023 up to 3:00 PM. The Technical bids shall be opened on the same day i.e. 28th February, 2023 up to 3.30PM..The Tender Document should be addressed to:

**Registrar,
Indraprastha Institute of Information Technology-Delhi
Okhla Phase-III
(Behind Govind Puri Metro Station)
New Delhi-110020.**

The document may be deposited in the Tender Box kept in the Store & Purchase department at the Room no. A 107, First Floor, Old Academic Block of the Institute. Bids received after 3:00 PM will not be accepted or considered under any circumstances.

Bidding Procedure:

1. Bids are invited in Two Bids System i.e. (1) Technical and (2) Financial.
Technical and Financial bids should be sealed separately and enclosed in a sealed envelope clearly indicating separately Technical Bid for " Anaerobic Incubator" and Financial Bid for " Anaerobic Incubator "addressed to Registrar IIIT-Delhi, Okhla Industrial Area Phase-III, New Delhi-110020.
2. Sealed quotations shall be received not later than 3.00 P.M. on 28th , February, 2023. No bids will be accepted after this date & time under any circumstances. The Institute will not be responsible for any postal/courier delay and also for reasons beyond control of the Institute.
3. Technical bids must contain the EMD for specified amount, along with complete technical details as desired by this tender. Technical bids of all the bidders will be opened on pre scheduled date, time & venue. Technical bids without EMD will be summarily rejected. The financial bid will be opened after evaluation of the technical bid. Financial bid of only those meeting the requirement of the Institute will be opened and no representation in this regard will be entertained. The date, time of opening of financial bid will be communicated later.

Scope of Work

Technical Specifications for Anaerobic Incubator – 1 Qty.

General specifications

- It must compose of constant temperature incubator, Anaerobic operation room, Sampling room, gas circuit and circuit control system, bottle rack, wax melting sterilizer etc. it can from a stable anaerobic environment in the operation room and is specially design for the cultivation of anaerobic microorganism.
- Microcomputer intelligent P.I.D. temperature controller must be adopted, which can accurately reflect and control the temperature in the incubator.
- The front window of the operation room and sampling room should be made of impact resistant special transparent glass plate. Special gloves should be flexible, convenient, reliable and comfortable during operation.
- The operating room must be equipped with inoculating rod sterilizer, wax melting disinfection device and deaeration catalyst.
- The incubator should be made of SUS304 Stainless steel.
- Ultraviolet sterilization lamp should be installed in the box.
- Independent external temperature protection device.
- It should meet the electromagnetic compatibility requirement of electrical equipment for laboratory and follow all guidelines.
- **Must include a pipette set (Finnpipette- F1 GLP Kit 2: 0.2-2µL micro, 2-20µL, 20-200µL and 100-1000µL – catlog no. 4700860N)**
- **It must include all the accessories (cylinders, regulators, stabilizer, or any other instrument/equipment, manpower required for the proper installation and function.**
- **Must have minimum 2 years' warranty.**

Technical Specification

- Temperature range of culture room : room temp. +3°C~60°C
- Temperature uniformity : $\leq \pm 1^{\circ}\text{C}$
- Temperature Fluctuation : $\leq \pm 0.3^{\circ}\text{C}$
- Anaerobic grade : Oxygen content $\leq 1\%$
- Time for forming anaerobic state in sampling chamber : ≤ 5 Minutes
- The sampling chamber forms anaerobic mode : Vacuum + gas replacement type (mixture composed of 99.99% nitrogen or hydrogen, 5% Carbon dioxide, 10% Nitrogen & 85%)
- Anaerobic state forming time of operation room : ≤ 1 hour
- Anaerobic mode is formed in the operating room : gas replacement type (mixture composed of 99.99% nitrogen or hydrogen, 5% Carbon dioxide, 10% Nitrogen & 85%) + Micro flow control.
- Maintenance time of anaerobic environment in the operation room : more than 12 hours when the supplement of trace mixed gas stopped.
- Anaerobic formation control mode : Manual , key operation
- Indoor Dimension (W X D X H)cm : 25 X 19.4 X 28.5
- Internal volume of incubator : 13 Liter
- Sampling chamber size (W X D X H)cm : 33 X 23 x 32
- Operating room size (W X D X H)cm : 81.4 X 66.4 X 66.8
- External dimension (W X D X H)cm : 120 X 73 X 137
- Temperature Controller : LED nixie tube display P.I.D. temperature controller
- Shelf : 2
- Power (W) : 600
- Power supply : 220V/50Hz

Minimum Eligibility Requirement:

- 1 Bidder should be OEM/Authorized Partner/service provider of the OEM. In case the bidder is an Authorized Partner or Service Provider a valid Agency-ship/Dealership Certificate (MAF specific to this tender) to quote on behalf of OEM should also be enclosed along with the technical bid. **A document in support of this must be enclosed. Bidder should also need to submit Technical Compliance on OEM Letterhead with signed and stamp with the Technical Bid.**
- 2 OEM/bidders should have Sales and support office in Country. **A self-certified document in support of this must be enclosed.**
- 3 OEM/bidder should have service and support office in Delhi NCR. **A self-certified document in support of this must be enclosed.**
- 4 The warranty provided by the bidder should have a back to back arrangement with the OEM. **The declaration should be the part of a Letter of Authorization and signed by competent authority at the OEM.**
- 5 The bidder should be ISO 9001 or better certified. **A copy of ISO Certificate should be enclosed.**
- 6 The bidder should have support centre with minimum 3 relevant support/network engineers. **A self-certified document in support of this must be enclosed.**
- 7 The vendor/OEM should be able to provide 24x7 NOC & Tele support of their own if required by IIITD at agreed terms. **A self-certified document in support of this must be enclosed.**
- 8 The bidder shall provide the Registration number of the firm along with the valid GST number with PAN Number allotted by the competent authorities. **A self-certified document in support of this must be enclosed.**
- 9 The bidder must not be blacklisted by Central Government, State Government or Government of Corporations in India. **A certificate or undertaking to this effect must be submitted.**
- 10 If the bidder is an authorized partner or service provider of an OEM, **an undertaking from the OEM is required** (please enclose) stating that they would facilitate the bidder on a regular basis with technology/product updates and extends support for the warranty as well.
- 11 The bidder must be responsible for supply, deploy and support the infrastructure.
- 12 If vendor /OEM do not meet its SLA, IIITD put the fine of 2000/- Rs per day for first seven days and @ Rs.5, 000/- per day from 8th day onwards will be levied.
- 13 Bidders can seek clarifications, raise technical queries etc. related to tender by 15-02-2023 via email to **nilesh@iiitd.ac.in** & **ajay@iiitd.ac.in**. The replay to clarifications sought or queries raised will be replied within 3-4 days by 20-02-2023 and uploaded on the website of the institute under www.iiitd.ac.in Based on this the bidders may submit bids as prescribed by the due date the time. No clarifications in any other form will be provided.
14. The bidder/tenderer shall submit an undertaking on its letter head, duly signed and stamped, that none of the staff, faculty members, relatives, etc. of the Indraprastha Institute of Information Technology-Delhi are related directly or indirectly to any employees, Directors, or Key Managerial Personnel, etc. of the bidder/tenderer. In the event of the IIIT-D coming to know or pointed about the same, the bidder/tenderer undertakes to deposit a sum of Rs.1,00,000/- (Rs. One Lakh only) as a penalty with the Institute. Such bidders/tenderers shall be liable to be blacklisted and announced on the website of IIIT-D.

Following information must accompany the financial bid:

1	Name, address and telephone number of the firm/company	
2	Name of the contact person and contact details (mobile/telephone number etc.)	
3	Name of the Bank and full address	
4	Bank Account Number	
5	PAN & GSTIN (Attach self-certified copy)	
6	Copy of Partnership Deed/ Certificate of registration of company or any other document evidencing registration of the bidder	
7	Number of Years of Experience	
8	Details of DD towards: Tender Fee: EMD:	
9	Provide the previous PO's of the similar items work executed during last three years (attested copies of the Orders to be enclosed)	
10	List of service canters, nearest location of support centre.	
11	Turnover of the bidder in the financial years: 2019-20 2020-21 2021-22 Please attach CA certified copy of the turnover.	

I /We hereby certify that the information furnished above is full and correct to the best of my/our knowledge.

(Signature of the authorized Signatory)
Name:
Office Seal.

Date:
Place:

TERMS AND CONDITIONS

1. The financial bid should be valid for a period of not less than 60 days from the date of opening of bid.
2. Upon placing of the Purchase Order (PO), the successful bidder is required to submit performance Bank guarantee (PBG) equivalent to 3% of the PO value within 15 days of the date of PO, failing which the EMD amount will be forfeited and the bidder shall be notified as blacklisted. The PBG shall be valid for a period of 60 months from date of purchase order. No interest is payable on the PBG.
3. The product to be supplied within a period of 4-6 weeks from the date of the Purchase Order by the Institute.
4. The bidder should have their own test and repair facility with certified engineers.
5. PBG will be realized by IIIT-D in case of termination of the contract for unsatisfactory performance and/or non-performance of the contract.
6. Bids will be opened in the presence of bidder's representatives, who choose to attend on the specified date and time. Only one representative shall be allowed to attend.
7. Sealed bid can be sent either by post or by messenger. The responsibility of delivery of bid lies entirely with the bidder.
8. 100% payment will be released only on satisfactory installation as per scope of work as certified by officer in charge of the Institute and after producing the GST invoice. Bidder does not agree to above payment terms are requested not to submit their bid.
9. Payment will be paid only if required SLA as mentioned in scope of work is met.
10. In the event of dispute, Director, IIIT-Delhi shall be the sole arbitrator and his decision shall be final and binding on both the parties.
11. IIIT-Delhi does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.
12. In case the bidder is not able to execute the Work as per terms, EMD/PBG shall be forfeited.
13. The bidder must be an ISO-9000 certified organization.
14. The bidder should be Original Equipment Manufacturer (OEM) or authorized service provider of the OEM (attach documentary proof). The authorization issued by the OEM must be valid and enclosed.
16. Bidder must submit an attested copy of every page of the tender
17. Bidder should provide details of its support, certification to this effect from the OEM. If vendor /OEM fails to meet the SLAs, a fine of 2000/- Rs per day for first seven days and @ Rs.5,000/- per day from 8th day onwards will be levied.
18. The selected bidder has to sign an agreement with IIITD on a stamp paper after issue of Purchase/Work order. The agreement is attached Annexure 'Y'

PROFORMA FOR FINANCIAL BID

S. No.	Details	Qty.	*All Inclusive Cost(Inclusive of 5% GST) (Please quote in INR only)*
1	Supply and installation of Anaerobic Incubator (As per tender scope of Work)	01	
2	Discount, if any		
	Total Amount Rs.		
	Total Final Cost (in figures) with Installation at IIIT Delhi campus Okhla Phase III, New Delhi. The Bidder may obtain price in Forex (USD) however the quote in financial Bid should be INR only. <i>*If any documents are required for availing custom duty exemption, the IIITD will provide the same. Please quote price accordingly.</i>		

- Please note the price should be quoted for each of the item should be inclusive of all taxes/charges and installation at IIIT-Delhi Okhla Phase III, New Delhi.

- The Bidder may obtain price in Forex(USD) however the quote in financial Bid should be INR only.

-If any documents are required for availing custom duty exemption, the IIITD will provide the same. Please quote price accordingly.

The discount, if any should be mentioned herein and nowhere else.

Total Cost (all inclusive) of quantity mentioned above (in words) at IIIT-Delhi campus:

We accept that the rate quoted above shall remain valid for a period of 60 days from the last date of the tender document i.e. 60 days from 28th February, 2023. It is certified that the rates quoted above are not more than the rates charged from any Central / State Govt. Deptt. / Institution / GeM.

(Signature and seal of the Bidder)