



**INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY-DELHI  
(IIIT-DELHI)**

**Okhla Industrial Estate,  
Phase III New Delhi 110020  
(Tel No 011-26907400, Website: [www.iiitd.ac.in](http://www.iiitd.ac.in))**

**NOTICE INVITING TENDER FOR RUNNING, MAINTENANCE,  
OPERATION & FUNCTIONING OF SWIMMING POOL AT IIITD  
CAMPUS.**

The Indraprastha Institute of Information Technology Delhi was created as a State University by an Act of GNCTD. The Institute has a campus spread over an area of around 25 acres with 14 buildings. The Institute invites sealed tender for the work of **Running, Maintenance, Operation & Functioning of Swimming Pool of IIITD Campus, Okhla, Phase-III, New Delhi-110020**, from the experienced agencies in the relevant category of work and who have carried out similar works with Govt. departments/PSU's/MNC's or service providers as per the requirements and details enclosed.

**Bid Schedule**

Name of Work:	<b>Running, Maintenance, Operation &amp; functioning of Swimming Pool at IIITD Campus Okhla Phase-III New Delhi-110020.</b>
Tender No and dated	07/2025 dated 18.02.2025
Date of Start and downloading the tender (Tender document available from <a href="http://www.iiitd.ac.in">www.iiitd.ac.in</a> )	18-02-2025
Tender Fee/cost	Rs.1000/- + 18% GST /-= Rs.1180/- (Rupees One Thousand One hundred Eighty only) in the form of a demand draft/ pay order in favor of IIIT-Delhi Collections which is non-refundable. NEFT Transfer A/c details are as under: Bank - HDFC Bank LTD, Okhla Industrial Area Phase –III New Delhi 110020 Beneficiary's Name - IIIT Delhi Collections Account No - 20741110000035 IFSC code- HDFC0002074 In case of on-line payment of Tender Fees - UTR No
Earnest Money Deposit (EMD)	Rs. 34,000/- (Rupees Thirty-four thousand only) is to be submitted with tender document as earnest money. The above payment shall be made in the shape of deposit at pay order/demand draft of a scheduled bank issued in favour of IIIT Delhi Collection payable at New Delhi.
Last date of submission of tender	11-03-2025 15:00:00
Date of opening of <b>Technical Bid</b> (envelope-1)	The first envelope containing Technical documents and EMD will be opened on <b>11<sup>th</sup> Mar 2025</b> at 3.30 PM at A-203, Old Academic Block IIIT-DELHI Okhla Industrial Estate, Phase III New Delhi 110020
Financial bids ( <b>envelope-2</b> ) of only those bidders, who qualify for bidding will be opened.	The date for opening of second envelope containing financial bid will be intimated to the qualified bidders

Address for communication	Registrar, IIT-DELHI, Okhla Industrial Area, Phase III, New Delhi 110020.
Performance Guarantee	To be submitted by L1 bidder. The bidder whose bid is accepted will be required to furnish a Performance Guarantee 3% of the tendered value of the accepted tendered amount. This guarantee shall be in the form of DD / FDR in favour of “ <b>IIT Delhi Collection</b> ” payable at New Delhi-110020. Bank Guarantee of any scheduled bank drawn in favour of IIT-Delhi. Will be returned 1 month after completion of service.
Date for start of services	From 1 <sup>st</sup> April 2025
Clarification/Queries, if any, can be addressed to	email ID: admin-project@iiitd.ac.in phone no01126907563/564/565, 011- 71985363/ 9773793610

Tender documents can be downloaded from IIITD website ([www.iiitd.ac.in](http://www.iiitd.ac.in)) and submitted with non-refundable DD of Rs. 1180/- in favour of IIIT Delhi Collection as cost of tender. (except for those who are exempted by NSIC/MSME certifications (with Proof) failing which shall be treated as invalid and liable for rejection.

The tenders shall be placed in sealed envelopes with a name of work and due date written on the envelope and addressed to the PE & EO, IIITD. Complete tender documents shall be submitted by the approved contractors in two envelopes. Ist envelope shall contain the earnest money in the shape of Demand Draft / Pay Order of a scheduled Bank requisite shape as per condition & eligibility criteria and cost of tender as stated above in case of the downloaded version.

Tenderers shall seal the tender affix their initials and put stamp on each and every page of tender document before submission. The tender of the contractor, who submits in- complete tender document or submits more than one tender for one work, shall not be considered at all.

Tenders will be received by the PE & EO up to 3.00 P.M on 11.03.2025 and will be opened by him or his authorized representative in the office of Registrar, IIITD on the same day at 3.30 P.M.

First the Technical Bids will be opened and screened. The bids shall be examined whether the EMD is in order and the bidder meets the minimum eligibility criteria specified above. Those bidders whose EMD is in order, meets the minimum eligibility criteria, has submitted all the required documents and meet the technical requirements shall be considered for opening of financial bid. Conditional tenders would not be accepted. Financial bids in respect of contractors who do not fulfill above criterion shall not be opened.

**PE & EO**

**The scope of work includes:**

- a) Providing of Running, Maintenance and Operation & functioning of Half Olympic size 4ft deep swimming pool with manpower for operation of plant room equipment pumps, sump pumps, filtration plant round the clock, cleaning and suction sweeping of the pool regularly service mixing of chemicals to maintain the Ph Value between 7.5 to 8.5 of chlorine for crystal clear pure water.
- b) Supply of chemicals as required for swimming pool to maintain conformity to SAI standards for vector free crystal clear pure water as per indicative below mentioned list: -
  - i) Chlorine
  - ii) Alum
  - iii) Soda Ash
  - iv) Copper sulphate
  - v) Potassium permanganate (KMnO<sub>4</sub>)
- c) Providing of minimum staff for the functioning of the swimming pool.
  - i. Fully trained licensed Swimming Coach for in pool training – 1 No.
  - ii. Life Guards (SAI Approved)- 2 Nos
  - iii. Pump Operators - 1 No
  - iv. Suction Operator - 1 No
  - v. Sweeper (Ladies) - 1 No
  - vi. Sweeper (Gents) – 1 No
- d) Providing of staff for functioning of swimming pool as per timing given below-  
Morning – 06:30 AM to 9:15 AM (Slots are subject to change)  
Evening – 4:30 PM to 8:15 PM . (Slots are subject to change)
- e) Daily cleaning and washing of gents and ladies changing room every after 1 hour during the swimming session.
- f) The periodicity with which the job to be carried out at the site daily.
- g) The indicative list of material to be used by the contractor mentioned at para (b) above. Past experience shows that the material mentioned above is the minimum requirement to maintain the PH value 7.5 to 8.5 of swimming pool at IIITD Campus. The contractor must assess the quantity of the material required to maintain the PH value 7.5 to 8.5 of swimming pool as per the scope of work detailed above clause of the tender document.

***Contractor must visit site before quoting and fully satisfy himself of the site conditions.***

## **Technical Bid**

The agencies / companies who fulfill the eligibility criteria mentioned below will only be considered for opening of financial bid:

<b>S. No.</b>	<b>Particulars</b>	<b>Document (s) to Annex</b>
1	As on 31.01.2025, the agency / Company should be in existence for at least <b>Five</b> years.	Certified copy of registration certificate.
2	Company should have average turnover of Rs.17 lacs in similar field in previous three financial years ending on 31.03.2024.	The firm should have average turn over of minimum Rs. 17 lacs per year during the last 3 consecutive financial year ending March, 2024 in operation, maintenance & functioning of swimming pool.
3	The minimum manpower handled by the firm should be 8 Nos and documentary evidence may be attached with the bid.	Please enclose undertaking on bidder's business letterhead signed by the authorized signatory
4	The firm should have completed at least three similar work of 40% of Rs. 6,80,000/- or two similar work of Rs. 10,20,000/- or one similar work of 80% of Rs. 13,60,000/- during the last 5 years ending 31st Jan, 2025 in said work with reputed Government / Public Sector Undertaking / Local Bodies. Documentary proof regarding the same to be enclosed.	Certified Copies of Work orders/ Experience certificate etc. on the letter head of the client / customer.
5	Company should have valid PAN, GST registration	Certified Copy of each document
7	Company should not have been barred / blacklisted for taking up similar work in any organization	A certification to this effect on the letter of the bidder.
8	Earnest Money Deposit (EMD)	Rs. 34,000/- (Rupees Thirty-four thousand only) is to be submitted with tender document as earnest money. The above payment shall be made in the shape of deposit at pay order/demand draft of a scheduled bank issued in favour of IIIT Delhi Collection payable at New Delhi.
9	The Firm/office/service should have well established servicing facility in Delhi - NCR (Address proof)	Certificate to be furnished/enclosed
8	The details of current and previous clients are to be submitted by the agency incorporating the following details: <ul style="list-style-type: none"><li>• Name of Office</li><li>• Contact Person (Tel.No./Email ID)</li></ul>	

## **Award of Work**

Those who meet the eligibility criteria as above will only be considered for opening of financial bid. In this regard decision of the Institute shall be final and not open to dispute/challenge. The agency quoting the lowest rate for Service shall be considered for award of work. However, IIIT-Delhi does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.

## **Financial Bid**

Interested agencies may submit their tender in two envelope system with technical bid with commercial data, experience and certificates supporting the same in Envelope A and financial bid as per enclosed format (**Annexure-“A”**), duly authenticated and stamped in Envelope B .

Both Envelopes sealed and stamped be enclosed in a sealed envelope addressed to PE & EO and shall superscribed with Name of Tender for RUNNING, MAINTENANCE, OPERATION & FUNCTIONING OF SWIMMING POOL AT IIITD CAMPUS.

Company names, mobile no and Delhi address of the Co. be mentioned on the bottom left hand side of the main envelope.

Bidders are advised to inspect the site before quoting the rates. **The Financial Bid should contain all relevant price information for Running, Maintenance, Operation & Functioning of Swimming Pool.** The Bid Form must be filled in completely, without any errors, erasures or alterations. The Financial Bid should not contradict the technical offer in any way.

- a. The contractor should quote the rate and amount quoted on monthly rate basis in rupees (in lump sum for the whole job of the operation, maintenance & functioning of swimming pool as defined in this tender document) in figures as well as in words as per Performa provided in **Annexure II**. The rate and amount of the tender should be inclusive of all the charges etc. and in accordance with provisions of minimum wages act. Delhi works contract act.
- b. The contractor should take care that the details, rate and amount should be written in such a way that interpolation is not possible. No over writing in the financial bid will be allowed and no blanks should be left, such type of tender is liable to be rejected.
- c. The rates quoted should be lump sum / consolidated per month and shall be valid for a period to contract / agreement included the extended period. If any.
- d. The contractor should quote the amount quoted / financial bid in the format attached at **Annexure-II**.
- e. The financial bid should have the stamp of the firm / company and signed by the contractor on each page.
- f. The financial bid is to be submitted as per **Annexure -II**.

### **Payment Terms**

The contractor shall submit the bills for the monthly professional charges of the previous month by the 5<sup>th</sup> working day of the following month. The bill will be paid to the contractor who shall in turn, pay to the working staff within three days of the receipt of payment from the IIITD Institute. The contractor while preferring the bill for payment will have to certify that the wages (as per Minimum Wages Act and other Statutory liabilities) of the employees deployed on site, for the month for which the bill pertains have been disbursed and the copy of ESIC & PF and GST paid for the previous month is to be attached alongwith the bill.

Payment shall be released through online mode only. The bidder is advised to furnish copy of the cancelled cheque and funds transfer details as will be provided by the Institute.

**Performance Guarantee**

Selected company will be required to deposit Performance Guarantee @ 3% of the Work value which shall be in the form of DD/FDR/Bank Guarantee in favour of the Institute. **The format of which will be provided at the time of Award of Work.**

**For and on behalf of  
Indraprastha Institute of Information Technology Delhi  
Registrar**

## TERMS AND CONDITIONS

1. This contract is awarded for a minimum period of seven months from 1st April 2025 or the day the contractor starts work in IIITD Institute up to 31st Oct 2025 (Last Day for Swimming Session for 2025) . The contract will be reviewed yearly, and may be extended for a period of maximum of three years. However, Institute at its discretion, can terminate the contract without citing any reason at any point of time by giving one (1) month notice. In case of termination, Institute will be liable to pay pro-rata amount to the vendor only for the period for which the services availed by the Institute. On mutual consent, contract may be extended for a further period of two years on the same rates, terms and conditions.
2. The **Running, Maintenance, Operation & Functioning of Swimming Pool** on the Ground Floor of Sports Block is located in IIITD Campus Okhla Phase-III, New Delhi. The selected vendor will be required to maintain the system in the mentioned site.
3. Logistics: The customer shall provide all the necessary permits, forms and documents if any required for the movement and avoidance of octroi/entry tax if any.
4. The contractors are advised to get acquainted with the proposed service and its site and special conditions carefully before tendering. No claim of any sort shall be entertained on account of any site conditions and ignorance of specifications and special conditions.
5. Prices quoted should be for Institute premises and should be all inclusive of statutory taxes, fees, cess, any duties, levies, charges, surcharges and other components, etc. except GST which is to be shown separately.
6. The successful bidder has to submit the security deposit /performance guarantee from nationalized bank of equivalent amount of 3% of the contract value within 10 days of issue of order on awarding the contract but before execution of the agreement, to cover any loss or damage caused to or suffered by the Institute due to acts of commission and omission by the successful bidder or any failure on the part of the successful bidder in fulfillment of terms and conditions of the contract and conditions contained in the agreement. The Bank Guarantee shall have to remain valid for the entire duration of the Contract plus three months beyond the completion of contract period. The successful bidder shall not be entitled to any claim or receive any interest on the amount of performance guarantee. The EMD of the successful bidder will be refunded after submission of the performance Guarantee/Security Deposit. Successful bidder may also submit the performance guarantee in the form of demand draft payable to IIIT-Delhi Collections.
7. The rates quoted by the contractor shall be taken as net and nothing extra shall be paid on any account i.e. royalty, cartage, taxes and stacking at required places etc.
8. In case of any breakdown the contractor shall visit site to attend the breakdown.
9. Payment shall be made on monthly basis.
10. The technical proficiency and the behavior of the staff to be engaged shall be checked along with the credentials of the staff and only those who pass the above criteria shall be engaged at the site.



11. The department reserves the right to close the contract at any time during the currency of the contract and 30 days' notice will be issued to the contractor without giving any compensation.
12. The rates quoted shall be inclusive of all taxes i/c GST.
13. Escalation matrix up to the level of MD must be provided with phone numbers and e-mail addresses of all personnel in the matrix.
14. This is purely a service contract. All the staff engaged by the contractor shall solely be his liability and this department, in no way, shall be held responsible for any compensation for any of their acts/accidents. Any staff found to be involved in act of indiscipline will have to be replaced by the vendor with immediate affect.
15. **PERFORMANCE EVALUATION**
  - a. The IIITD Institute shall rate the quality / performance of contractor and the contractor is obliged to perform to the entire satisfaction of IIITD Institute.
  - b. The institute reserves the right to satisfy itself about the quality of the services provided by the contractor. In case of unsatisfactory performance the contractor will be given opportunity to improve the service within the period of one month failing which the following consequences shall follow:-
    - i. Penalty of 5% to 10% of monthly contract amount shall be imposed depending upon the level of deficiency.
    - ii. Termination of contract.
    - iii. That the contract can be terminated at any time before the expiry" of the period of contract by the IIITD Institute by giving one month's notice to the Agency.
16. **NOTICE OF IIITD CAMPUS: -**

Subject to as otherwise provided in the tender documents, all notices to be given on behalf of the IIITD Institute and all other actions to be taken on its behalf may be given or taken by the Registrar, IIITD or any authorized official of the IIITD Institute.
17. **LEGAL LIABILITY AND RESPONDIBILITY OF THE CONTRACTOR**
  - a. It will be responsibility of the contractor to get all the related clearances as applicable under the Indian Government / Delhi Govt. or other State Laws and fulfill the requisite formalities as applicable to the court as per the requirements of Act and rules etc.
  - b. The contractor shall comply with all the statutory requirements as laid down under various Labour Laws Act/ Rules like Minimum Wages, Provident funds, ESIC, Delhi Shops and Establishment Act, Bonus, Gratuity, Contract Labour Act, Delhi Works Contract Act and Other Labour Laws. Acts/Rules etc in force from time to time at its own cost. In case of non-compliance or violation of such statutory requirements the contractor shall be liable for any breach or non-compliance, as the case may be including termination of contract.
  - c. In every case in which by virtue to the provisions of the workman's compensation Act or any other Act, the IIITD officers' Institute if obliged to pay the work, then the IIITD Institute will be entitled to recover the same from the contractor the amount of compensation so paid.

- d. The contractor shall be required to maintain all the relevant records, registers and documents as per requirements under different laws vis. Labour Department of Government of NCT of Delhi, Regional Provident Fund Commissioner, Employee State Insurance Corporation or other local laws etc.
18. Termination of Contract
- a) If the contractor at any time defaults in executing services with due diligence and care and continues to do so, and / or the contractor commits default in complying with any of the terms and conditions of agreement and does not remedy it or take effective steps / measures to remedy it, or fails to complete the work as per the terms and conditions and does not complete them within the period specified in the notice given to him in writing, the IIITD may without prejudice to any other right or remedy, which shall have accrued or shall accrue thereafter to the contractor, shall cancel the contract/ agreement after one month notice and security deposit / contract performance guarantee will also liable to be forfeited to the IIITD. The IIITD on such cancellation shall have powers to carry out / execute the work through other agencies by any means at the risk and cost of the contractor.
- b) The IIITD reserves the right to terminate the contract, without assigning any reason, by giving to the contractor one-month notice of its intention to do so and on the expiry of the said period of notice, the contract / agreement shall come to an end without prejudice to any right or remedy that may be accrued to the contractor.
19. Arbitration
- In the event of any dispute arising out of this tender / contract / agreement or in connection with the interpretation of any clause in the terms and conditions of the tender/contract / agreement or otherwise, the matter shall be referred to the arbitrator appointed by the Director, IIITD. Courts at Delhi / New Delhi shall have jurisdictions in connection with any dispute / litigation arising between the parties concerned to the given Contract / Agreement.
20. Lodgment of Tender
- a) Ensure paging of all enclosures before uploading the tender documents
21. Rejection of tender
- a) The entire columns and rows in the tender format including financial bid should be filled up. Tender incomplete by any means is liable to be rejected without assigning any reason.
- b) No interpolation is permissible.
- c) The Director, IIITD reserves the right to reject any or all tenders without assigning any reason thereof.
22. Repair/replacement shall be done at the direction of Engineer-in-Charge to keep the system in healthy condition and with minimum down time.
23. In addition of above T&P if any special T&P shall be required, the same shall be arranged by the contractor within the scope of work for which nothing extra shall be paid.
24. Technical staff shall visit the site and check the complete system, including all of the above-mentioned systems, and carry out the required preventive maintenance to avoid break downs. The service slips/ log books for every visit shall be got signed from Engineer-in-Charge regularly.

25. All installations shall be kept clean and safe from risk of Fire/Theft/Accidents and damage etc.
26. The contractor shall bring to the immediate notice of the department any defect/mal-functioning of any of the equipment and machinery which requires attention of the department if not otherwise covered by the scope of the contract.
27. Dismantled materials if any resulting from the replacement or repair shall be returned to the Engineer in charge.
28. All standard protocols such as wearing masks, using sanitizer, maintaining safe distancing norms must be followed by the Contractor and his workers to prevent spread of communicable viral epidemic/pandemics failing which expulsion/ penalty shall be levied on the agency.
29. The workers shall be scanned for health condition before entry as per norms and actions per policy taken.
30. All workers are supposed to use identified utilities of the Institute only.

### **SPECIAL TERMS & CONDITIONS OF THE CONTRACT**

1. The contractor must possess the requisite instruments & arrange tools at site for maintenance and no instrument shall be provided by the Institute.
2. It shall be the sole responsibility of the Contractor to ensure security and safety of all the Swimming pool Property of Institute and if there is any loss to the Institute on account of dishonesty, and or sue to any lapse on the part of the Contractor or his worker.
3. The Contractor shall keep the Centre indemnified against all claims whatsoever in respect of the employees deployed by the Contractor. In case any employee of the Contractor so deployed enters in dispute of any nature whatsoever, it will be the primary responsibility of the Contractor to contest the same.
4. The contractor should handover all the equipment in good working condition and any disputes the contractors responsible to rectify the same and handover to next contractor after completion of the contract period.
5. The contractor employees should coordinate with other contractor.
6. Safety measures should be strictly followed during execution of the work.
7. In case of any accident or damage due to negligence or unsafe work that require medical attention, the contractor is wholly responsible
8. The contractor shall depute qualified and experienced workers at IIITD Campus. In case, any of the persons so deployed by the Contractor does not come up to the mark or does not perform his duties properly or indulges in any unlawful riots or disorderly conduct the Contractor shall immediately replace.
9. If the equipment are found to be faulty and is required to be changed/repared, the matter will be

reported to the concerned authority at the Centre.

10. Any consumables which are required to be replaced will be provided by the Institute. However, if the contractor is asked to provide any such consumables, he must provide rate of such items and take prior approval of the Institute authority either in writing or verbal.
11. Any damage to the existing installation, equipment or the building shall be the Institute responsibility of the contractor to repair, rectify or replace free of cost.
12. All complaints have to be attended free of cost including breakdown maintenance within a specific period/time/hours depending upon the urgency of the same.
13. The damaged components i.e. nut, bolt, screw, etc. shall be replaced free of cost. All dismantled parts will be property of the IIITD Campus and shall be returned failing which recovery shall be made.
14. The Institute will not be responsible for any disputes that may arise between the contractor and his workers. The Centre will also not be responsible for any casualty to the workers that may happen during maintenance etc in the Institute premises.
15. Obtaining of licenses from local authorities viz,SAI, DCP(Licensing), MCD(HTL), alongwith submissions as required for the same. Only Legal fees will be reimbursed on the production of original receipts.
16. Provide monthly water test reports as per requirements to ensure meeting of standards of the swimming pool (Half Olympic size)
17. Provide all necessary facilities for inspection of the pool by internal /external authorities as required.
18. Provide Name, Father's name, Address, Aadhar card copies, CV, and Police verification Certificate of all employees engaged by you for the Contract and ensure that all provisions of the POSH Act ( training of all their staff and a properly constituted ICC is a must) are strictly followed besides awareness of the POSCO Act and its implications.
19. Provide attendance register, biometric machine, incident register, duty roster, etc as per requirements.
20. The safety of the pool and the users shall be the responsibility of the agency and shall indemnify the Institute against any claims of their staff/ users/ whatsoever. Any issues arising out of negligence in O&M/ running of operations have to be borne by the agency.

Authorized Signatory (Signature In full): \_\_\_\_\_

Name and title of Signatory: \_\_\_\_\_

Stamp of the Company: \_\_\_\_\_

**CONDITIONS OF LICENSE FOR SWIMMING POOL BY DELHI POLICE TO BE  
FOLLOWED BY THE VENDOR**

1. *The Licensee shall comply with the regulations of the Delhi Administration's Notification No. 1517/Spl.Cell (PHQ) dated 23-06-1980 framed for controlling the Swimming Pools in the Union Territory of Delhi.*
2. *The Licensee shall comply with the orders and directions as may be issued to him from time to time by the Commissioner of Police.*
3. *The license shall be valid for one year, but in no case shall the validity of the license extend beyond the 31<sup>st</sup> day of December next following the date of grant of this license. Renewal shall be the responsibility of the agency.*
4. *The Licensee shall nominate one or two persons to conduct the Swimming Pool and shall appoint a person approved by the Commissioner of Police to the manager of the Swimming Pool whose name shall be endorsed on the license.*
5. *The Licensee shall allow free access to the Swimming Pool and the premises appurtenant to it to any Police Officer visiting the same for the discharge of his duty.*
6. *The Licensee shall not make the Swimming Pool available to any one for a purpose other than the one for which license has been granted.*
7. *The Licensee shall maintain a register/record of all persons entering the Swimming Pool, members, guests or visitors.*
8. *The Licensee shall not keep Swimming Pool open after 12 O' clock mid-night or open it before 5 O' clock in the morning, except with special permission in writing from the Commissioner of Police.*
9. *The Licensee shall not allow more than 40 persons (beginners) in the shallow and 5 persons in each lane of 2.5 mts width in a full-sized pool i.e. 50 mts X 21 mts. And shall only allow 20 persons in the shallow and 3 persons in each lane of the smaller pool.*
10. *The Licensee shall provide a qualified instructor/coach who has adequate knowledge of the first aid and artificial respiration.*
11. *The Licensee shall provide the following life saving devices in sufficient numbers— First Aid Box, Oxygen Cylinder, Breathing equipment (Artificial Respirator), Buoys for beginner (at least two), Life jackets, Life belts, Stretcher etc.*
12. *The Licensee shall also provide necessary fire fighting equipment's in the premises, which must be maintained in proper condition.*
13. *The Licensee shall keep the water of the Pool clean and change it atleast once a month and at the short intervals if directed. Monthly water test report shall be submitted to the Licensing Authority*

*on or before 7th day of every month.*

- 14. The Licensee shall provide separate bathrooms dressing rooms for males and females in such manner and in such dimension as may be prescribed by the Licensing Authority.*
- 15. The Licensee shall provide and maintained the showers in the bathrooms.*
- 16. The Licensee shall provide sufficient number of guards at the pool both during operational & non-operational time to regulate access.*
- 17. The Licensee shall place a life saving instruction chart along with safety & sanitary rule board at the pool.*
- 18. The Licensee shall provide adequate lighting arrangements during the period the Swimming Pool is kept open to the public.*
- 19. Condition imposed by the Civic agencies must be adhered to/followed by the licensee.*
- 20. The Licensee shall not allow any person,*
  - a) To enter or remain in the pool at any time other than that prescribed under these regulations or to enter or remain on the premises appurtenant to the Swimming Pool fifteen minute before or after the opening and closing hours, respectively.*
  - b) Who does not know swimming or is a beginner to enter the water in the absence of a qualified instructor appointed under these regulations.*
  - c) Below the age of eight years to enter the water of swimming pool, unless, he is accompanied by an adult person.*
  - d) To enter in the pool if he/she has not taken a shower bath and a foot bath in the bath room provided on the premises.*
  - e) To enter the pool in any apparel other than the recognised swim ware or the costume trunk.*
  - f) Either before or after entering the water of the pool to use soap, oil, or any substance or preparation whereby the water of the pool may be rendered turbid or unfit for use of the bathers.*
  - g) Wil fully or otherwise foul or pollute the water of the pool by spitting or in any other matter whatsoever.*
  - h) Suffering from skin disease, venereal disease or any other contagious disease to use the pool.*
  - i) Any animal to enter the swimming pool or the premises appurtenant thereto.*

## PROFORMA FOR BID

1. Name of the contractor / firm (in block letters)
2. Status of the agency whether Public Ltd. /Pvt. Ltd. /Partnership firm/ Proprietorship.
3. Name of father / husband of the contractor
4. Full residential address
5. Registered office address
6. Phone/Mobile No.
7. Proof of turn over for last 03 completed Financial years (Years wise)
8. Experience certificate (Proof of Govt. / Local Body/PSU)
9. Proof of ESI/PF
10. Proof of PAN CARD
11. Copy of GST Registration Certificate
12. Income Tax return for the last three years
13. Details of contracts executed till date  
(Please give details of contracts executed previously in a separate sheet, along with documentary proof thereof)

S.No.	Name of Contracts with email , phone number	Period	Govt./Educational Institutes/Semi Govt./Private

14. Details of present contracts in hand:

S. No.	Name of Contracts with email , phone number	Period	Govt./Educational Institutes/Semi Govt./Private

15. Any other information

I/ We the undersigned being the contractor as mentioned above, hereby apply to the IIITD Institute for operation, maintenance & functioning of swimming pool as describe above in accordance with the terms and conditions of the contract. I We have read and understood the terms and conditions of the contract and hereby accept the same.

The terms and conditions of the contract are also signed and being submitted with contract form.

Place:-

(Signature of the contractor with seal of firms / company)

Date:-

Note:-

- Any correction in the application forms should be fully signed by the contractor
- All pages of the tender application forms should be fully signed by the contractor.

Signatory with Seal of the Agency/ Firm

Signature of the Authorized

**NON-BLACK LISTING DECLARATION**

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD  
WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

**To,**  
**Registrar IIITD**  
**Campus Okhla**  
**Phase-III, New**  
**Delhi- 10020**

We hereby confirm and declare that we, M/s -----, is not  
blacklisted/ De-registered/ debarred by any Government department/ Public Sector  
Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken  
the works/ Services during the last 5 years.

Signature of Contractor

With stamp



## ANNEXURE-II

**Financial Bid**

Sub:- Contract for engagement of Running, Maintenance , Operation & functioning of Swimming Pool at IIITD.

Name of the Contractor

Address:

<b>S.no</b>	<b>Particulars</b>	<b>Nos</b>	<b>Amount</b>
1	Fully trained Licensed Coach for in pool water & ground (Graduate and above)	01 Nos	
2	Life Guard (SAI Certified) (Semi Skilled)	02 Nos	
3	Pump Operator(Semi Skilled )	01 Nos	
4	Suction Operator (Unskilled)	01 Nos	
5	Sweeper (ladies) (Unskilled)	01 Nos.	
6	Sweeper (Gents) (Unskilled)	01 Nos	
7 = 1 to 6	Total expenses on labour payment i.e. Minimum Wages, PF and ESIC		
8	Cost of Consumable Material per month		
9= 7 to 8	Total Amount		
10	Contractor overhead expenses /profit	__@.....%	
11 = 9 to 10	<b>Total Amount</b>		
12	<b>GST@</b>		
A = 11+12	<b>Total Amount with GST per month</b>		
B	<b>Total Months</b>	<b>7 Months</b>	
A x B	<b>Total Amount for Seven months with GST</b>		

NOTICE: The rates are to be quoted in words as well as in figures and all cuttings should be attested by the contractor. Any condition shall not be imposed by the Agency/ Contractor. Conditioner tenders may be rejected straight away, as decided by the IIITD.

Wages should not be less than minimum wages as per GNCTD regulations.

Signature of the Contractor

(Name and Signature of Authorized Signatory with seal)  
**(Signature of the bidder)**

Date: