



**INDRAPRASTHA INSTITUTE OF INFORMATION TECHNOLOGY, DELHI
(IIIT-DELHI)**

**Okhla Industrial Estate, Phase III New Delhi 110020
(Tel No 011-26907400, Website: www.iiitd.ac.in)**

NOTICE INVITING QUOTATION

The Indraprastha Institute of Information Technology Delhi created as a State University by an Act of Government of NCT of Delhi. IIIT-Delhi invites sealed Bids from reputed agencies / companies in two bid system (Technical Bid and Financial Bid separately).

All amendments/information with respect to this Tender will be uploaded on the Website <https://www.iiitd.ac.in/tenders> and all Tenderers are, therefore, advised to visit the website regularly for updates.

Bid Schedule:

Tender No	04A/2021
Date of Start and downloading the tender	7th July 2021
Last date and time for submission of tender	16th July 2021 at 1500 Hrs. (tender deposit in the Tender Box kept in 2 nd Floor of Old Academic Block of the Institute)
Date and time of bid opening	16th July 2021 at 1530 Hrs
Address for communication & submission of tender documents and opening of technical bid	Registrar, IIIT-DELHI, Okhla Industrial Estate, Phase III New Delhi 110020
Earnest Money Deposit:	Exempted. Bid Security Declaration to be submitted as per Annexure-XX
Contact No & Email ID	01126907563/65 & admin-project@iiitd.ac.in

Name of Work – SITC for the Repair and Maintenance using OEM spare parts/ consumable for the D-Check (Preventive Maintenance) of 1x 500 KVA,415 Volt, 50Hz, DG set of Cummins Make Engine model No. **KTA-19-G9** in installed 2012 at IIITD Campus , Okhla Phase-III, New Delhi-110020.

The Registrar, IIITD on behalf of the Director, IIITD invites sealed Item rate limited tenders from reputed & eligible OEM authorized contractors provided he/they meet the eligibility criteria as stipulated in the tender fulfilling the technical criteria enumerated below for the following work. The tenders will be received at the office of “**The Registrar**, IIIT-DELHI Okhla Industrial Estate, Phase III New Delhi 110020, shall be deposited in the Tender Box placed at Second Floor, Old Academic Block IIITD, New Delhi, on or before **16th July 2021** at 1500 Hrs.

Bids are invited in Two Bids System i.e. (1) Technical and (2) Financial
Technical and Financial bids should be sealed separately and enclosed in a sealed envelope clearly indicating separately Technical Bid for “**Supply, Installation, testing and commissioning of various spare parts/ consumable for D- Check (Preventive Maintenance) 1x 500 KVA** at IIITD Campus, New Delhi.” addressed to Registrar IIIT-Delhi, Okhla Industrial Area Phase-III, New Delhi-110020. Sealed quotations shall be received not later than 3.00 P.M. on **16th July 2021**. No bids will be accepted after this date & time under any circumstances. The Institute will not be responsible for any postal/courier delay and also for reasons beyond control of the Institute.

1. Tenderers are advised to inspect and examine the site and its surroundings etc. and satisfy themselves before submitting their tender as to the nature of works, and the means of access to the site, the accommodation they may require and in general shall themselves obtain all the necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. Tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all the material, tools & plants, water, electricity, access facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract document. Submission of tender by the tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work.
2. The rates quoted in the tender will not be altered by the contractor during the term of contract.
3. Conditional tenders are liable to be rejected. The tenders shall also be rejected if not properly sealed.
4. The tender for the works shall remain open for acceptance for a period of 90 days from the date of opening of tenders. If any tenderer withdraws his tender before the said period or makes any modification in the terms and conditions of the tender which are not acceptable to the Institute, then the Institute shall without prejudice to any other right or remedy be at liberty to forfeit the EMD.
5. The competent authority reserves to himself the right of accepting the whole or any part of the tender or distributing the work between one or more tenderers and the tenderer shall be bound to perform the same at the rate quoted.
6. The items shall be covered under defect liability for a period of one year from the date of supply and installation.
7. **Security Deposit @5%** of the gross amount of the bill shall be recovered from the bills of the contractor till the sum along with the sum already deposited as earnest money will amount to security deposit of 5% of the tendered amount of the work or cost of actual work executed whichever is more. Bank Guarantee may also be accepted against security deposit to be deducted from the running bills.
8. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate work from contractor's side and interact with the IIITD Engineers, responsible for supervision of work, on regular basis.
9. Rates to quoted are inclusive of all taxes, duties, cartage, loading unloading and shifting to location as called for
10. Contractor will take due permission for entry of all his workers in IIITD. No unauthorized person will be allowed to work inside.
11. During execution of work, Engineer may make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
12. All standard protocols such as wearing masks, using sanitizer, maintaining safe distancing norms must be followed by the Contractor and his workers to prevent spread of coronavirus failing

which expulsion/ penalty shall be levied on the agency.

13. The workers shall be scanned for temperature before entry as per norms and actions per policy taken.

14. All are supposed to use identified utilities of the Institute only.

Terms and conditions:

1	Payment will be made as per the actual parts installed and verified by the Engineer of IIITD.
2	Payment will be made after the successful completion of the work.
3	The work will be complete within 30 days from the date of work order.
4	Fuel will be Provided by the Institute for the testing purpose only.
5	Guarantee period for the above said work will be 01 Year from the date of completion.
6	The Above REPAIR AND MAINTENANCE, D Check work will be done as per the IS Standard and DG set Manufacturer Standards (Cummins Make)
7	Tenderers are advised to Inspect and examine the site and satisfy themselves before submitting their bid.
8	Only OEM authorized service agencies /contractors those have experience in serving & manufacture of DG sets are eligible for bidding.
9	The work will be need to be completed in accordance with statutory DG set emission guidelines & Norms of noise level & smoke emission level and certificate provided to this effect.
10	The bidder should have all type of tools, tackles, machinery, measuring instruments etc. to complete the job. No such items/labors will be provided by the institute,
11	The Contractor shall take full responsibility for adequacy, suitability and safety of all the materials, manpower etc during the execution of the work.
12	Contractor will take due permission for entry of all his workers in IIITD. No unauthorized person will be allowed to work inside.
13	During execution of work, Engineer may make minor changes in the scope of work as per site conditions or other reasons. Contractor will have no extra claim in his rates for the same.
14	All standard protocols such as wearing masks, using sanitizer, maintaining safe distancing norms must be followed by the Contractor and his workers to prevent spread of coronavirus failing which expulsion/ penalty shall be levied on the agency.
15	The workers shall be scanned for temperature before entry as per norms and actions per policy taken.
16	All are supposed to use identified utilities of the Institute only.
17	IIIT-D reserves the right to accept or reject any tender in part or whole without assigning any reasons thereof.

Technical Bid

S. No.	DOCUMENTS TO BE ATTACHED WITH TECHNICAL BID	PARTICULARS	REMARKS
1	Name of the Firm		Yes / No
2	Contract Details Mobile /Tel No Fax No Email ID-		Yes / No
3	Profile of the agency (Please attach with the Technical Bid).		Yes / No
4	<p>The agencies having successfully completed following works in the Public Sector Insurance Company / Public Sector Bank / Central or State Government Undertaking / Autonomous Institute or any Corporate Establishment of repute during the last Seven years. The tenderer should have satisfactory completed one similar work of Rs. 400,000/- OR two similar works of value Rs.3,00,000/- OR Three similar works of value Rs2,00,000/-</p> <p>Similar Work completion certificate/work order contains date of completion & value of work needs to be enclosed. Similar work means D check or preventive maintenance of Diesel generator of at least 500 KVA or higher KVA rating. Attach certificate of authorized service agency from OEM. Attach Certificate of Experience and Satisfactory Completion of work awarded from concerned Establishments / Companies. - Attach Certificate/work order from clients / organisations as per Annexure X</p>		Yes / No
5	The firm (vendor) must have a turnover of average of Rs. 15 lakhs in the last three financial years. i.e. 2017-18, 2018-19 & 2019-20. The turnover should be in the name of applicant organization only and not that of group/ sister organizations. Attach Certificate from Chartered Accountant in this regard.		Yes / No
6	PAN,GST,VAT and TAN (Also attach a copy of the same with the Technical Bid).		Yes / No
7	List of Clients (please attach details)		Yes / No
8	A self-certified undertaking has to be submitted mentioning that they have not been blacklisted by any government organization and the same is not applicable as on date. (as per Annexure Y)		Yes / No

I/We hereby certify that the information given above is true and nothing has been corrected therein. It is further certified that neither the organization nor any of the officials of the organization have resorted to unethical practices and no investigation/vigilance agencies/courts.

Signature of the Authorized Signatory with Seal of the Agency

LETTER OF SUBMISSION

The CE
Indraprastha Institute of Information Technology, Delhi
Okhla Phase-III
(Behind Govind Puri Metro Station)
New Delhi-110020.

I/We, the undersigned, have read and examined in detail, the specifications and all bidding documents and hereby declare that:

Price and Validity

1. All the rates quoted in our proposal are in accordance with the terms and conditions as specified in the bid document. All the prices and other terms and conditions of this proposal are valid for a period of 60 calendar days from the date of opening of bid.
2. We do hereby confirm that our bid prices include all taxes/levies/GST.
3. We hereby declare that if any tax law is altered, we shall pay the same.

Earnest Money:

Exempted Bid Security Declaration to be submitted as per **Annexure-XX**

We declare that all the works shall be performed strictly in accordance with the technical specifications and other tender conditions with no deviations.

Qualifying Data

We confirm that all information/data have been submitted as required in tender document.

We hereby declare that our proposal is made in good faith, without collusion for fraud and the information contained in the proposal is true and correct to the best of our knowledge and belief. I/We agree that in case any information is found to be incorrect the tender is liable to be rejected at any point of tendering process.

Bid submitted by us is properly sealed and prepared so as to prevent any subsequent alteration and replacement.

We understand that you are not bound to accept the lowest or any bid you may receive.

Thanking you,
Yours faithfully,
(Signature and seal of Tenderer with name, designation and contact no.)

“Exempted Bid Security Declaration Form”

Date: _____ Tender No. _____

To (insert complete name and address of the purchaser)

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;
or
- b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signed: _____ (signature of person whose name and capacity are shown)

Name: (complete name of person signing he Bid Security Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

LIST OF PRESENT AND PAST CLIENTS DURING LAST SEVEN YEARS.

Please give complete details as per the following format along with the Experience Certificate/work order issued by clients/organisations. This information provided will facilitate evaluation of Technical Bid).

Sl. No	Name of the Organisation with complete postal address mentioning Pvt.Sector/ Govt Body / PSU / Public Limited Company.	Name and Designation of the Contract Person with Telephone No. / Mobile No. / E-mail ID.	Nature of Work

**Signature of the Authorized Signatory
with Seal of the Agency/ Firm**

NON-BLACK LISTING DECLARATION

FORMAT OF UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION

UNDERTAKING REGARDING BLACKLISTING / NON – DEBARMENT

**To, Registrar
IITD Campus
Okhla Phase-III,
New Delhi-110020**

We hereby confirm and declare that we, M/s -----, is not blacklisted/ De-registered/ debarred by any Government department/ Public Sector Undertaking/ Private Sector/ or any other agency for which we have Executed/ Undertaken the works/ Services during the last 5 years.

**Signature of the Authorized Signatory
with Seal of the Agency/ Firm**

Registrar , IIITD
Okhla Phase-III,
New Delhi-110020

Sub: Submission of Tender Documents

- i) Envelop-1: Technical documents
- ii) Envelop –2: Financial Bid documents consist of bill of quantity.

After having examined the NIT of the work, Name of work: Supply, Installation, testing and commissioning of various spare parts/ consumable for D- Check (Preventive Maintenance) 1x 500 KVA,415 Volt,50Hz, DG set of Cummins Make engine model No. KTA-19-G9 installed in year 2012 at IIITD Okhla Phase-III, New Delhi-110020.

I/we hereby certify that all statements made and information supplied in the tender documents are true and correct and signed all the pages of tender document.

1. We have furnished all information & details for documents and have no further pertinent information to supply.
2. We have submitted authorized certificate from the client/ owner and IIITD is authorized to verify it.
3. The following certificates/ Documents are enclosed.

Signature of the Authorized Signatory
with Seal of the Agency/ Firm

BILL OF QUANTITY

Repair Maintenance & Supply, Installation, testing and commissioning of following spare parts/ consumables for D- Check (Preventive Maintenance) of 1 x 500 KVA, 415 Volt, 50Hz, DG set of Cummins make complete as per the Cummins /BIS/ CPCB standards for satisfactory running and operation of the DG Set. The exact /latest / upgraded model /specification as applicable and as per requirement of the D check shall be quoted irrespective of the model nos. indicated below.

SR.NO	ITEM	ITEM DESCRIPTION	QTY	UNIT	UNIT RATE	AMOUNT
1	AX1013359	RADIWASH 3 LITERS	6	Each		
2	3167224	"INHIBITOR, CORROSION 205 LITERS"	1	Each		
3	100192	SHAFT, FUEL PUMP DRIVE	1	Each		
4	S1650	BEARING, BALL	1	Each		
5	146483	SCREEN, FILTER	1	Each		
6	3238204	ELEMENT ,LUB OIL FILTER	2	Each		
7	3238493	KIT FUEL FILTER AND RING	2	Each		
8	3879488	KIT, SUPERBYP. FILTER ELEM	1	Each		
9	3010937	"SEAL,O RING"	2	Each		
10	3629140	GASKET, ROCKER LEVER COVER	6	Each		
11	3872813	INDICATOR, RESTRICTION	1	Each		
12	4912590	STRIP TEST	1	Each		
13	KITBM68356	GASKET GOVERNOR SET	1	Each		
15	3084539	SEAL,O RING	6	Each		
16	CSSER0001	TOWARDS THE REPAIR & CALIBRATION CHARGE S FOR P.T. PUMP	1	Each		
17	CSSER0004	TOWARDS THE REPAIR CHARGES OF TURBO CHARGER	1	Each		
18	CSSERPD1K19	Service Charges for D- check D1 KTAA 19 /KTA 19 G4 / KTA 19 G9	1	Each		
19	68174	KEY, SQUARE	1	Each		
20	3879346	GOVERN OR BARREL & PLUNGER	1	Each		
21	3803615	KIT,SEAL	1	Each		
22	154087	SEAL, RECTAN GULAR RING	2	Each		
23	3034243	PUMP, GEAR FUEL	1	Each		
24	129888	SEAL, RECTAN GULAR RING	1	Each		
25	KIT3238229	HOSE AND BELT KIT (500KVA RADIATO R OPTION)- K19 SERIES WITH ADDITION AL PARTS	1	Each		
26	3016142	HOSE, PLAIN	1	Each		
27	3032161	GASKET, CONNECTION	1	Each		

28	206277	GASKET, INTAKE MANIFOLD	6	Each		
29	3014304	SEAL, RECTANGULAR RING	12	Each		
30	206576	GASKET, TURBOCHARGER	1	Each		
31	201048	GASKET, CONNECTION	1	Each		
32	207244	SEAL, INJECTOR	6	Each		
33	3001340	SEAL,O RING	12	Each		
34	4913272	VALVE, CHECK	1	Each		
35	3033024	ELBOW, MALE UNION	1	Each		
36	ROKIT3238100	500KVA MAINTEN ANCE KIT - BASIC	1	Each		
37	205289	GASKET, WTR TRF CONNEC TION	1	Each		
38	145623	SEAL,O RING	1	Each		
39	2884938	GASKET, WATER PUMP SUPPORT	1	Each		
40	3054609	SOLENOID	1	Each		
41		BUYBACK PROCEEDS OF ALL OLD /UNSERVICEABLE ITEMS RETRIEVED SCRAP /REPLACED DURING THE ABOVESAIID WORKS TO BE QUOTED INCLUDING CORE INJECTOR ETC.	1	Lot		
		TOTAL AMOUNT				
		GST @ 18%				
		TOTAL AMOUNT WITH GST				
In words (Rs) (_____)						

I/We agree to undertake above work at our quoted amount of Rs./-_____ inclusive of all charges i.e. supply of OEM parts , installation, testing, commissioning, transportation, loading and unloading, Labour, Engineering and Technical services levies, all other applicable taxes, VAT, service tax etc.

(Note; BOQ to be put in a separate sealed cover marked as “Financial Bid”)

Name:
Designation:
Seal & Signature